

### 100th AIR REFUELING WING



#### CIVILIAN ALL CALL

28 August 2019



#### **AGENDA**

- 1. Welcome
- 2. Civilian Development
- 3. Civilian Performance Management
- 4. Employee Resources-Helping Agencies
- 5. Closing Remarks





### What I Believe In

- Core Values
- Caring for Airmen (Big "A") & their Families
- Build/Strengthen/Sustain relationships
- Teams
- Focused effort to balance and excel
  - Family, Professional Development, Fun (on/off duty)



## Rotary Phone Video



Airmen - Readiness - Culture



# "I have not failed...I have just found 10,000 ways that don't work."

- Thomas Edison



## COMMUNITY



# Dewey R. Christopher Professional Development Center

- 1. PDC offers professional enhancement classes such as:
  - > Full Range Leadership
  - > Intro to Microsoft One Note
  - Emotional Intelligence
  - > Project Management
- 2. Classes available to all: military, civilians, families
- 3. Visit our SharePoint for more information:

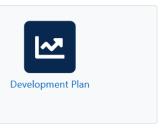
https://portal.usafe.af.mil/sites/100MSG/FSS/FSD/FSDPFTAC





# ROROMAP TO YOUR FUTURE







#### Mentoring

MyVECTOR enables a web-based mentoring network that allows mentees to manage their career development with the input and guidance from a mentor. Mentees will be able to, in real-time, invite participants to serve as mentors, select mentors based on preferences, chat with their mentor online, and complete a mentoring plan.

#### Career Planning

MyVECTOR allows the user to view their duty experience through career-field-specific experience codes. This structure also allows the user to build career plans based on real opportunities and to share these career plans with development teams and mentors. A Bullet-Tracker option allows the user to track specific events and accomplishments throughout the year for Performance Reports.

#### **Knowledge Sharing**

MyVECTOR provides Discussion Forums and links to resources for online books and courses that discuss mentoring benefits, the differences between coaching and mentoring, and techniques for managing mentoring relationships.



### MOD CIVILIAN DEVELOPMENT

- 1. All training requested and completed should be annotated in section 3 of the PAR Form.
- 2. All staff are authorized up to a min of 5 days Training and Development per PAR cycle
- 3. Job related training should be routed through the LM for US funding and approval.
- 4. Personal Development training should be routed via the BST for Air Command funding and approval.



#### PERFORMANCE MANAGEMENT

#### **KEY MILESTONES**

#### U.S. / LNDH/MOD

- October 2019 Mid-Year Point
- Performance Feedback Session
- Must be completed by 31 Oct 19

#### NAF US / LNDH

- Performance Cycle Closeout Underway
- > Guidance is forthcoming and will be disseminated
- New Performance Cycle from 1 Oct 19 30 Sept 20

#### **MOD**

- > End Year submittal point to be notified by BST Office
- ➤ All LM & CSO changes must be notified to BST Office





#### **EMPLOYEE RESOURCES**

#### **MOD Helping Agencies**

- □ DBS Wellbeing Service 0800 3457047
- □ Speak Safe Helpline 01442 424503
- □ Occupational Health referral available → must route through BST

#### **US CIVILIAN Helping Agency**

- Employee Assistance Program (EAP)
- ☐ FOH4You.com | worklife4you.com (use code USAF)

#### **LNDH Helping Agency Listing**

- ☐ Contact Servicing LNDH CPO Specialist
- □ Phone 238-4975/4995
- □ 100FSS.FSMC.EMR@us.af.mil